

Monday 16<sup>th</sup> March 2020

Dear Parents / Carers,

As you're probably aware, the Government's Guidance on the coronavirus has changed from the 'contain' phase to one of delaying the spread of the virus. We're getting in touch to let you know what we're doing in light of this, and what we expect from all of you, to help make sure our school community keeps safe and calm.

We'd like to reassure you that at Tottenham we're taking all of the necessary steps to protect our community and are continuing to follow official guidance from the Government and Enfield Local Authority.

## What's the current situation?

- The **school REMAINS OPEN** – this is the current official guidance we've been given
- All school functions continue to run as normal including Breakfast Club and our new After School Club.
- Pupils should attend unless they feel unwell – if your child has any of the following symptoms they **should remain at home for 7 days**:
  - a **new**, continuous cough and/or
  - a temperature
- If your child is unwell, report this as you would normally by contacting the school office
- There will be no more trips booked including the Millfield Theatre Dance Festival until further notice. Consultation Evening for this week has been cancelled until further notice.
- Year 2 swimming has been cancelled.
- We'll keep you up to date with any changes to the current situation



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## What we're doing to protect and support pupils and staff

- If a pupil feels ill/high temperature on the school premises parents / carers will be contacted immediately
- School surfaces, door handles, railings etc are constantly cleaned and during the Easter break the school will have a deeper clean than normal
- Children are encouraged to regularly wash their hands and all classrooms are provided with hand sanitisers
- There have been circle-times for pupils about hygiene and how to deal with anxiety

## What we need you to do

- If you've recently changed your contact details, please inform the school office **as soon as possible** via email or telephone
- Talk to your children about the coronavirus. It's a scary time and we should make sure children feel supported. [BBC Newsround](#) has regular updates for younger children
- Come and collect your child straight away, if we ask you to (we will contact you if they become ill with either a temperature or a new, continuous cough)
- **Please ensure your child brings their own named water bottle.**

## What happens if the school has to close?

We will only close if we are either officially advised to do so or we do not have enough staff to run the school.

In either case, we will:

- Alert parents by text and a post on our website
- Inform parents/carers in the same way as above about the re-opening of the school
- Arrange for home learning – a pack will be sent home

**Please keep in mind that we are only sending out this information to help the school community prepare. There are currently no plans to close.**

## If you have any questions

Please consult the:

- School office, if you have any questions about our response to this issue
- [NHS](#), if you want to know more about the symptoms of coronavirus. If you think you or your child may have the symptoms, use [NHS 111 online](#) if at all possible before calling 111
- Department for Education's coronavirus helpline: 0800 046 8687, if you have any questions about the government's response to coronavirus in relation to schools
- Government's [travel advice](#), if you want to know whether any upcoming trip or holiday you're taking abroad should go ahead

It's a tricky time and we know you're worried about the impact this might have on our community. It's important we keep each other safe and talk about these events to help with any anxiety.

Thank you for your continued support.

Yours sincerely

Sian Mainwaring  
Headteacher